

Culpeper Regional Airport Advisory Committee Meeting

March 8, 2006

Location: Airport Conference Room

Present: Tony Dias, Mike Dale, Earl Long, Bob Yeaman, Bill Flathers, Bill Chase and Dave Franklin

Absent:

Guest/Speakers: Whit Turner of Ultrascan Corp.; Jim Bailey, Consultant; George Paris of Campbell & Paris Engineers; Lou Ridley and Alan Culpeper

Staff: Frank Bossio and Tanya Woodward

Call To Order

✚ Mr. Dale called the meeting to order at 8:00 a.m.

Approval of the Minutes

✚ *The minutes from the February 8, 2006 meeting were approved as written.
Ayes all.*

Airport Director's Update: Frank Bossio

- Mr. Bossio introduced Whit Turner of Ultrascan. Mr. Turner talked about the Ultrasound technology for fingerprinting that is being implemented in the United States and tested in the lobby here at the airport.
- The Localizer is up and running in a maintenance mode. The FAA critical path flight is scheduled for next week. If all goes well, the Localizer info. will be in the June FAA publications.
- Mr. Bossio explained his idea of an "Airport Kiosk" This type of enabling technology would be very useful with the advent of the Very Light Jet (VLJ) Market. This Ultrasound technology would allow multiple users access to secure parts of the terminal building, gates, restrooms etc. during closed hours.
- Mr. Bossio stated the next step for the "Airport Kiosk" would be acquiring funding for the new terminal building where this type of access would be installed.
- The Airport Committee with the assistance of John Hunton, has made great inroads with the design of the terminal building.
- Mr. George Paris has been kept abreast of the ongoing design process and was asked to come and help guide us in our funding steps.

- Mr. Paris went over some floor plan numbers involving the square footage and what is eligible and what is not. Granted, the original study was done in 1999 and things have changed for all of aviation since then and we will have to convince the State of this to up their footage funding. Mr. Paris has figured that according to the model, the State will participate in funding for approximately 3500' of 5400'.
- Mr. Paris will prepare for asking for design funding at the August 2006 Virginia Aviation Board Meeting and to follow with construction funding in August 2007.
- Mr. Paris reminded us of our past projects which have been done in line to work our way up to this point.
- Mr. Bossio would like to invite other airports to a meeting here at the airport to demonstrate his "Airport Kiosk" idea and get their input if the committee agrees.
- Mr. Dale asked the committee and most concurred. Some felt that we might be letting the "cat out of the bag" too soon. Let's get our funding and get the whole set up and then invite others to see what we have done.
- Mr. Paris feels that a trip to the State prior to this meeting would benefit us so that the State doesn't seem overwhelmed if other airports start approaching them with questions for funding these items at their airports and they don't know about the idea.
- Mr. Bossio passed around a letter from the Warrenton/Fauquier Airport formalizing their support of the upgrade to the Clearance Delivery.
- Mr. Culpeper has surveyed the tower in question and there is space on it for us to use.
- Mr. Culpeper and Mr. Flathers are working on getting dollar figures together.
- Mr. Bossio added that he hopes to get the self-fueling unit installed this year and this should help increase revenues by about 10%. This would also help in the "Airport Kiosk" as well by enabling pilots to get fuel even during closed hours.
- The committee members added their ideas for an "Airport Kiosk" as well. Mr. Dale and Mr. Ridley mentioned such ideas as a computer in the terminal that you could sit down to and order food, maintenance, car rental etc. all of these thing after hours. Mr. Ridley mentioned the "passport airport" idea, which could consist of more than just Culpeper Airport but other airports that could be included in the secure system.
- Varied discussion ensued.


Air Fest 2006: 10/14/06

- The date is set for the second Saturday in October. Rain date will be the next day, 10/15/06.
- Mr. Ridley said that the waiver must be submitted by July 17th for the air fest. The June 14th committee meeting is the last one prior to the waiver submittal.
- May is scheduled to be our month to hold the sponsorship luncheon meeting.
- April 12th is the first air show committee meeting.

Open Discussion

- Mr. Jim Bailey of Aircraft Performance and Management suggested that we include NATA, MBAA etc. when we are inviting airports/organizations out to view our idea.
- April 1, 2006, the CAP has a Search/Rescue mission to be held here at the airport.
- March 24 – 26th, 2006 the CAF will hold a formation-flying clinic.
- The County is in the process of extending the water/sewer line to the CAF hangar so that they will have proper facilities at their hangar.

Adjournment

 The meeting was adjourned at 9:55 a.m.

Attachments to the minutes:

- (1) Warrenton/Fauquier Airport letter to Mr. Bossio supporting RTR installation
- (2) Airport Committee letter to the State supporting RTR installation

Approval:

Chairman: _____ Date: _____

Secretary: _____ Date: _____